YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1. Name of the Institution	Thakur Institute of Management Studies and Research
• Name of the Head of the institution	Dr. Pankaj Ramesh Natu
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02267308201
• Mobile no	9322402731
• Registered e-mail	timsr.director@thakureducation.org
• Alternate e-mail	pankaj.natu@thakureducation.org
• Address	C-Block, Thakur Educational Campus, Shyamnarayan Thakur Marg, Thakur Village, Kandivali (E), Mumbai
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400101
2. Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	**Urban**
• Financial Status	**Self-financing**
• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Dr. Rekha Singh**
• Phone No.	**02267308201**
• Alternate phone No.	**02267308202**
• Mobile	**9920244938**
• IQAC e-mail address	**rekha.singh@thakureducation.org**
• Alternate Email address	**timsr@thakureducation.org**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://timsrmumbai.in/pdf/AQAR%202020-21-30-12-2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://timsrmumbai.in/pdf/AC-2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A+**	**3.29**	**2019**	**15/11/2019**	**14/11/2024**

6.Date of Establishment of IQAC	**10/07/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**NAAC Sponsored Seminar**	**NAAC**	**2021-2022**	**30000**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines	
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
• If yes, mention the amount	30000

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. NAAC Sponsored Seminar on 'Quality Enhancement in Higher Education'

2. Reinforcement in Quality of Publications

3. FDP on Data Analysis using R Software

4. International Collaboration with Chartered Institute of Management Accountants (CIMA) to enhance the global opportunities for Management professionals

5. Advanced Excel certification Programme by Deloitte

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Seminar on 'Quality Enhancement in Higher Education'	The major focus of Indian Higher Education system is to maintain the quality, so that the students can compete in the global market. To develop a balanced approach and match it with global quality standards, TIMSR conducted a Two-Day 'NAAC Sponsored Seminar' titled "NAAC Accreditation in New paradigm: A Key to Quality Enhancement in Higher Education" for the academicians and corporate on 21st & 22nd April 2022. The Chief Guest of the seminar was Dr. S. Sreenivasa, Dy. Advisor, NAAC. The resource persons of the seminar were Dr. Ayesha Sheikh- I/c Vice-Chancellor-Mysore University, Chairman of NAAC Peer team; Dr. Sangeeta Ghate, Principal, Umiya Arts and Commerce College for Girls, Ahmedabad; Dr. Praveena S. Muley, Director at SSR IMR, Silvassa; Dr. Suhasini Arya, Principal, Smt Kamaladevi Gauridutt Mittal College of Arts and Commerce; Dr. Smita Shukla, Director IQAC, University of Mumbai and Dr. Rakesh Ranjan, Vice-Chancellor, Himgiri Zee University. The topics such as 1. Role of Industry in Designing and Delivering the Curriculum, 2. Revised NAAC Accreditation Process and Procedures, 3. Role of IQAC and Strategies to be adopted by IQAC for Quality Improvement in Higher Education, 4. ICT usage and Innovative Practices in Teaching-Learning Processes, 5. Best Practices to be adopted by Institutions, 6.

	Quality Parameters in Higher Education' were some of the important topics covered in the seminar.
2. Reinforcement in Quality of Publications	Faculty members were motivated to publish research papers in ABDC / Scopus / UGC Care Journals. In A.Y. 2021-22, total 53 research papers were published by faculty members in ABDC / Scopus / Web of Science / UGC Care category journals.
3. FDP on Data Analysis using R Software	TIMSR's Research cell organized a 7-day faculty development program on "Data Analysis Using R", from 24th June to 30th June 2022. The session was inaugurated by Dr. Pankaj Natu, Director-TIMSR. He explained the importance of data analysis and the role of R language in research. The resource persons for the program were Dr. Dhaval Maheta, Assistant Professor-Department of Business and Industrial Management, Veer Narmad- South Gujarat University, Surat and Dr. Hitesh Parmar, Assistant Professor, Sardar Patel University, Vallabh Vidyanagar, Gujarat. The topics discussed during the workshop were Introduction to R and R Studio Data Management, Graphical Representation of the Data, Hypothesis Testing and Normality Testing, ANOVA and Regression Analysis, Parametric Test and Non-Parametric Test. A valedictory address was given by Dr. Pankaj Natu, Director, TIMSR followed with a Question & Answer session and a vote of thanks by Dr. Yesha Mehta.

4. International Collaboration to enhance the global opportunities for Management professionals	TIMSR has collaborated with Chartered Institute of Management Accountants (CIMA) for the Finance Leadership Program. An MoU signing ceremony was officiated on 24th June 2022 wherein Dr. Pankaj Natu-Director, TIMSR and Mr. Bhaskar Ranjan Das- Director, South Asia at CIMA signed the MoU between the two Institutions. The strategic collaboration between TIMSR and CIMA for CGMA Finance Leadership Program will enable both the institutions to recognize, promote and certify management accounting professionals worldwide. The association would also facilitate the development of future leaders and allow them to showcase their talent in the business world.
5. Advance Excel certification Programme by Deloitte	TIMSR organized a Certification Program on "Advance Excel" for the Students of MMS Semester-III from 31st January 2022 to 13th February 2022. The resource person for the training was Mr. Saraswat Bhattacharyya, Manager at Risk Advisory, Deloitte India and Mr. Sagar Makhija, Deputy Manager at Deloitte India. The training program was experiential learning for the students. During, the training the students were taught about advanced techniques such as how to find a value with V-LOOKUP, H-LOOKUP, create and format PivotTables, construct formulas and manage a worksheet, Macros, Advanced Excel Visualization, Goal seek and problem solver, Scenario building and analysis.

	In the advanced excel training, students also learned basic techniques including how to use text functions, organize data by sorting and filtering, analyze complex data, and effectively present data in several chart formats. With the training, students learned how to create scenarios and analyze data.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	19/11/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	15/12/2022

15.Multidisciplinary / interdisciplinary

TIMSR was established in the year 2002 under the aegis of Thakur Education Group to promote quality holistic education for all. It is governed by a board of trustees with Chairman at the helm of affairs and Governing Council, Advisory Board and College Development Committee giving key inputs. CEO, CFO, COO & Director look after the smooth functioning of the organization. The ideology of the institute is reflected in its Vision & Mission.

Vision
The vision of the Institute is "To Emerge as a world class management institute imparting multifaceted management training with a passion for excellence."

Mission
● To inculcate an attitude of continuous learning, strong social commitment and ethical values in the students.
● To provide an enabling environment for nurturing mindful leaders

and entrepreneurs.

Vision and mission of the Institute is designed to serve the needs of VUCA world imparting holistic value-based education, thereby nurturing mindful leaders.

TIMSR is approved by AICTE, Government of Maharashtra and affiliated to University of Mumbai. Under the realm of University of Mumbai the institute offers post graduate program in MMS, MFM, MMM, MHRDM and MIM. The curriculum for MMS, MFM, MMM, MHRDM and MIM programmes is designed by the university and followed by the institute. The curriculum integrates Knowledge, Skill and Attitude (KSA) approach in delivery and includes field projects & internships. Feedback on Programme curriculum design is taken from stakeholders and shared with members of Advisory Board who provide inputs which are approved by Governing Council Members. Based on the feedback received from various stakeholders, the institute offers value added / bridge courses such as Emerging Trends in Finance / Marketing / Human Resource, Universal Human Values, Design Thinking and Personal Grooming for holistic development of students.

In order to achieve the objectives of holistic multidisciplinary education as per New Education Policy (NEP), the institute organizes conclaves where eminent speakers from industry are engaged in the panel discussion to discuss the current issues. In past few years, institute had conducted conclaves on topical themes such as 'Changing Paradigm on Emerging Financial Markets', Green Business Practices for Sustainability and Online Streaming (OTT) ; Roadmap to Future. The institute prepares the programme calendar in line with the academic schedule of the affiliating university to plan and organize curricular and other activities. The institute motivates and supports students to participate in curricular and other activities organized by other institutions or organizations. Bridge courses, guest lectures, seminars, workshops, value added courses, experiential learning, project-based learning, global immersion programme, industrial visits are some of the measures adopted to provide an enriched learning experience.

Multifaceted Training: The institute offers various courses, training programmes, certifications, bridge courses, guest speaker series, field visits, internships, global immersion programmes etc. in association with industry & academic partners to foster all-round development and excellence.

Continuous Learning, Social Commitment and Ethical Values: All academic and co-curricular activities have a learners' centered

approach. The institute has incorporated various specialized courses like Universal Human Values, Indian Ethos in Management to further inculcate a sense of social responsibility in the new-age managers and leaders. Along with myriad co-curricular activities, institute has Social Responsibility cell that conducts a year-round activities for upliftment of neighbouring community and society, in tune with the institutional values.

The institutional plans to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges. The Sponsorship for Higher Studies and Sponsorship for Seminar / Workshop / Conference / Paper Presentation policies is revised to encourage faculty and students to do multidisciplinary research. These policies allows various benefits to faculty like special leave for PhD studies, flexibility in meeting guide, for data collection and visiting the libraries. Sponsorship for attending conferences and workshops motivates the faculty members to participate in such developmental activities. A well-established research cell is established to create a conducive environment for pursuing further research.

Dedicated library hours are allocated in the weekly schedule to help faculty members to balance their various academic commitments. The institute has membership of EBSCO e-books, J-Gate and many other E-resources. FDPs are also organized to guide the faculty members for writing quality research papers.

16.Academic bank of credits (ABC):

The institute is affiliated with the University of Mumbai and follows the guidelines from the university. The institute has taken various initiatives to fulfill the requirements of Academic Bank of Credits such as, Implementation of Credit based choice system, introducing the bridge courses and so on.

The institute offers flexibility in curriculum development of bridge courses where faculty members are encouraged to design their own curriculum and pedagogical approaches. Institute also encourages students and faculty members to pursue courses from Swayam / NPTEL and other MOOC platforms.

Institute is accredited with NAAC A+ and MMS Program has been accredited by NBA, which opens collaboration with International Universities and leading industries. The institute has MOUs with National and International organizations to promote internationalization of education.

As and when the university issues notification, the institute will register itself on Academic Bank of Credit.

17.Skill development:

Personal Grooming and Effectiveness-The institute runs the certification course on Personal Grooming and Effectiveness to strengthen the soft skills among the students.

Universal Human Values- The institute is providing Value-based education during induction programmes through Universal Human Values to inculcate positivity amongst the learners that include the development of humanistic, ethical, constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), non-violence (ahimsa), scientific temper, citizenship values and also life-skills etc. TIMSR organized a 7 days induction program on 'Universal Human Values' for MMS students, Batch 2021-23 from January 06-15, 2022.

KSA Approach - The institute adopts KSA approach in teaching learning process which further helps to improve the skills among the students.

Outcome Based Education (OBE) - The institute follows OBE approach which includes, use of Blooms Taxonomy in teaching-learning, use of rubrics in all types of assessement and attainment of CO-PO.

Consciousness Lab - The institute focuses on energizing mind, body, emotion, energy. The Consciousness Lab is especially designed to accomplish institute's vision to nurture mindful leaders and is used to conduct daily and weekly meditation sessions for students and faculty respectively.

TIMSR's Centre for Entrepreneurship and Innovation (TCEI) - Critical thinking, creativity and innovation are facilitated through embedded courses on the subject as well as through the TCEI.

Yoga & Sports - Institute celebrates "International Yoga Day" every year for students, teaching and non-teaching staff. TIMSR also organizes ' Sports Day' for the students which helps them to boost their team spirit.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute is a Hindi Minority institution and admits the students from different language and cultural background. Because

it's a post-gradute management institute, sessions are conducted in English. However, students who face difficulty in English language, regional languages such as Hindi, Marathi are used for smooth understanding and grasping of content.

Institute put efforts to preserve and promote Indian culture through the following efforts:

- Courses on Indian Ethos in Management, Universal Human Values and Business Ethics
- Celebration of National days and festivals
- Celebration of International Yoga Day and International Women's Day
- Organize TIMSR Fest for three days which consist of cultural activities
- TIMSR Best Practices: Attitude of Gratitude, Daily Mindfulness Sessions (DMS) and HTTC (Hourly Thought Traffic Control)
- Encourage the faculty members and students to enroll for MOOC courses
- Refer the management books available in Indian languages

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

TIMSR is affiliated to the University of Mumbai (UOM) to conduct Master of Management Studies (MMS) Programme. The University of Mumbai has designed the curriculum and syllabus of the programme keeping in view the Washington Graduate Attributes. The revised curriculum has considered the needs of the industry so that students can become successful managers and leaders, on completion of the programme.

Program Educational Objectives (PEOs) are consistent with vision and mission of the institute and takes into consideration the needs of relevant stakeholders of the programme. The institute has adopted the system of imparting knowledge, skills and attitude to the students to make them successful management professionals.

The institute has well defined Program Outcome and Course Outcome and the institute ensures that Course Outcome and Program Outcome are achieved through the curriculum delivery by adopting the knowledge, skills and attitude (KSA) approach in the teaching-learning process. The program outcome (PO) defines what students are expected to do by the successful of completion of the programme.

Institute practices student-centric teaching and learning methodology in which the course delivery and assessment are planned

to achieve stated objectives and outcomes. It focuses on measuring student performance, i.e., outcomes at different levels defined as per Bloom' s Taxonomy.

Faculty members strive to achieve the Vision, Mission and PEOs by designing and delivering the courses, which are, clearly aligned to these statements through implementation of Outcome Based Education (OBE) process. All these statements form the guiding principles and are strongly imbibed in all activities such as conclaves, conferences, workshops, seminars, MDPs etc., in the culture and ethos of the institute.

20.Distance education/online education:

Institute presently offers full time MMS and Part Time MBA programme affiliated with University of Mumbai.

Considering the views of NEP 2020, to offer vocational courses through distance education / online education institute has following facilities:

- World Class Infrastructure
- Experienced Faculty Members
- ICT Enabled Classrooms
- Air-conditioned classrooms
- Computer labs
- Tutorial rooms
- Study Skill Center
- Learning Resource Center (library)
- Cubicles for faculty members equipped with computers and internet access.
- Wi-Fi enabled campus
- Center for Creativity and Innovation with co-working space and incubators as well as Entrepreneurship Labs (E-labs)
- FinTech Lab
- Online Meeting Platforms (Zoom, Google Meet)
- Google Class Room

Extended Profile

1.Programme

1.1   **168**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1 **275**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 **NIL**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3 **291**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1 **24**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2 **30**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**168**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**275**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**NIL**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**291**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**24**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	30

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	14
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1050.42
4.3 Total number of computers on campus for academic purposes	218

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum for MMS and Part-Time programme laid down by the University of Mumbai is followed by the Institute. Programme calendar is prepared in line with UoM, AICTE and DTE. Courses are allocated to the faculty members as per their expertise. Time-Table and Semester Plan is prepared well before the start of the academic year for the effective execution. PO-CO mapping is done by the respective faculty and disseminated in the first session of each course. TIMSR adopts Knowledge-Skills-Attitude (KSA) approach in its delivery, which is an essential ingredient for the holistic development of the students to enhance employability. The pedagogy carries experiential and participative learning methodology right from the induction. Director and HoDs verify timely completion of the stated topics in documented semester plan and monitor attendance at regular intervals. The semester plan has the mechanism to get the students' validation on syllabus coverage. The Institute ensures the effective curriculum delivery through innovative teaching pedagogy and assesses the learning level by

continuous internal assessment for all the courses through concurrent evaluation conducted as described in the semester plan. At the end of the semester, the faculty members calculate the attainment level for the Course outcomes & Program outcomes.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://timsrmumbai.in/pdf/AC-2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution ensures compliance to the Program Calendar (PC). During the pandemic scenario, Institute had adhered to the guidelines given by University of Mumbai while designing the program calendar. At the beginning of the academic year, program calendar is prepared by planning team in consultation with HODs, Key Result area teams are approved by the Director. The final copy is made available to all the stakeholders through Local Area Network(LAN). At the preliminary planning stage itself the entire institution activities are listed and incorporated in the program calendar. The program calendar provides dates for commencement & conclusion of the semester; it provides dates for the conduct of concurrent evaluation, mid-term examination & semester end examination, workshops, seminars &conferences, cocurricular and extracurricular activities.

This enables the faculty members and the students to space out their teaching and learning and regular assessment of the same. The Institute conducts internal examination assessments for all the courses through Concurrent Evaluation (CCE). The CCEs are conducted in evenly spaced-out intervals. All the faculty members prepare the semester plan as per the dates given in the planning calendar and adhere to it. The process of Concurrent evaluation commences normally after the completion of eight sessions out of total 32 sessions. Faculty members also orient the students about the frequency and dates of CCE. Compliance related to conduct of CCE is closely monitored by the HODs, Examination cell and Director and corrective actions are taken, if required.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://timsrmumbai.in/pdf/AC-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1262

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

TIMSR has 28 courses which integrates cross cutting issues of the society like Professional Ethics, Gender Equality, Human Values, Environmental awareness etc. which are an inseparable part of our curriculum.

Business Ethics - In curriculum, faculty members utilize cases on buying ethics, Ethical dilemmas etc. to further understand the professional ethics.

Gender: Institute's Women Development Cell (WDC) celebrated 'International Women's Day' and organized guest session on Health and Hygiene' and poster making competition on Women Empowerment and Gender Equality' to maintain gender parity.

Samvedna- Social Responsibility Cell conducts activities like poster making competition on 'Women Empowerment and Gender

Equality', E-awareness session on Women's Empowerment and Gender Equality, guest session on "Human Rights – Beyond Activism" etc.

Human values: Institute has conducted certification program for the students on "Universal Human Values" to create an awareness and commitment to values for improving the quality of life and inculcation social and human values, through education.

Environment and Sustainability - Students participated in webinars on "Cities and Climate change" conducted by United Nations Institute for Training & Research. TIMSR celebrates days of National and International importance.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

24

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

838

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://timsrmumbai.in/stakeholdersFeedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://timsrmumbai.in/stakeholdersFeedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

275

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

5

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute conducts special programs for students by evaluating their learning levels. The slow learners are identified, based on midterm examination scores (minimum 50 %). Advanced learners for semester I, are identified based on their cumulative mid-term scores. For semesters- II and III it is based on cumulative scores of the semester-end examination.

Advanced learners are provided opportunities and challenging roles such as:

· To participate and organize Conferences and Seminars and present papers.

· Institute's international tie-ups help aspiring students to pursue higher certifications with foreign institutions.

· Opportunity to become members of various cells and committees.

· On-duty leaves to encourage participation in external events.

· **Special mentoring session conducted for the advanced learners by alumni.**

Special programs provided to Slow Learners to cope up with any challenges is as below:

· **Special Induction program is arranged to orient the students on the courses.**

· **Institute has a proactive and well-established mentoring system for all and particularly to guide and support the slow learners.**

· **Remedial classes are organized to strengthen their conceptual foundation.**

· **Training sessions to enhance their communication skills.**

· **Need based domains-specific placement preparedness session**

The Daily Mindfulness Sessions (DMS) and Hourly Thought Traffic Control (HTTC) to maintain their mental & emotional well-being.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/Alumni_mentoring_session-01-12-2021.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
275	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Institute provides students an enabling environment for nurturing mindful leaders and entrepreneurs. This is achieved through

experiential learning, participative learning, and problem-solving methodologies.

Institute provides experiential learning platforms through following various activities:

• Live Projects on current corporate practices

• Field visits, industrial visits

• SIP work in industries and learn practical aspects of management concepts

• Dissertation on social relevance, functional and general management

• Institute conducts DMS (Daily Mindfulness Sessions) as a green initiative. This approach contributes to sustainable development instilling human values in the students.

Participative Learning:

• Institute motivates students to participate in various events and competitions and in-house activities like fest, social responsibility, conclaves, conferences, mock GD sessions, participative sessions, placement centric sessions etc. In such activities, they develop a team-building approach, which enhances their collaborative andparticipative learning skills.

• Institute implements innovative tool for learning assessment through Concurrent Continuous Evaluation parameters. It includes news analysis, role-plays, small group activities, debates, case studies, etc.

• Representation to various cells and committees enhances students' understanding of the relevant issues as well as improve their collaborative decision-making skills.

Problem Solving Methodologies: Case study pedagogy, live projects, conclaves, conferences focus on problem-solving methodology, Use of Flipped Class Room

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://timsrmumbai.in/certification-program.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institute facilitates the following ICT enabled tools for effective teaching-learning process:

- **Classrooms: Modern IT facilities are provided for the teaching purpose, mainly equipped with Desktops, wired LAN and internet, requisite processing software, white boards, Audio/ Video (A/V) systems and EPSON HD Overhead Projectors (EPSON HD OHP), Interactive Projector with Smart Pen, soft boards, and AV system (mike, amplifier, speakers, and projectors)**
- **Video conferencing facility with a touch panel, recording and live streaming, CCTV**
- **The Library Management System (KOHA Software) is running with UBUNTU server. Digital library is comprised of 10 systems with internet connection with Wi-Fi. The scanner and printer also installed in the library.**

Faculty members used the above IT infrastructure for effective teaching-learning process:

- **Used PPTs, Videos and other relevant materials.**
- **Use of software and online tools for evaluation**
- **Use of Google Classroom to assign and submit assignments and upload the study material for ease accessibility.**
- **Institute has licensed ZOOM software for conducting online classes, workshops, seminars.**

Institute encourages the research environment among the faculties and students with the help of ICT tools and research software.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

106

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency initiatives at the TIMSR:

1. Parameters for evaluating internal assessment tools are discussed by the respective course faculty members with students beforehand.It includes the distribution of marks and the schedule of concurrent evaluation parameters.
2. Students & parents are notified about examination flow & examination policy in advance.
3. The institute forms Internal Squad Committee, Examination Committee for the smooth conduct of both Mid-Term & Term end examination as per University of Mumbai guidelines.
4. Program Outcomes & Course Outcomes to be acheived are discussed with students.

Process for conducting online Semester End Exams in MCQ and descriptive exam is discussed with students in meeting conducted

for orientation of online examination.

Robustness in terms of Frequency: At regular intervals, concurrent evaluation is conducted.

Robustness in terms of Variety: Faculty members have the liberty to choose concurrent evaluation parameters for their respective courses. Hence, students get a variety of concurrent evaluation parameters.

Mode of Exam: In A.Y. 2021-22, institute has conducted the exams through online mode with the help of Eklavya Software. In 2nd half of 2021-22, examinations were conducted in the offline mode.

File Description	Documents
Any additional information	[View File]()
Link for additional information	[https://timsrmumbai.in/assessmemtEvaluation.html]()

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examinations have been conducted online with utmost care ensuring transparency and fairness.

1. The hall tickets are issued to the students well in advance. Any grievance related to the hall ticket is addressed by the examination cell.

2. Support System during exam: Helpline numbers were displayed on website for students to immediate connect with team for help in case of any technical glitz during online mode of exams. In any case of any grievance for attempting online examination, same was resolved by examination department on priority.

3. In the case of external examination, any grievance by the student is addressed by the examination cell. The student in need of help meets the COE in person and submits their application as per process and shares their grievance. The situation is then reviewed and solution is provided based on advice taken from HOI.

Students who are suspected of indulging in unfair means during the examination are given a chance to explain themselves in front of Unfair Means committee. Accordingly the report is prepared by the

committee. All grievances are solved keeping in mind the students sensitivity.The examination cell is dedicated to provide students with time-bound, transparent and efficient solutions for their examination-related grievances.

File Description	Documents
Any additional information	View File
Link for additional information	https://timsrmumbai.in/assessmemtEvaluation.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Institute has adopted the outcome-based education system (OBE), also referred to as standards based education, which has helped the Institute to measure its learning outcome. Institute practices student-centric teaching and learning methodology in which the course delivery and assessment are planned to achieve stated Program Outcomes and Course Outcomes. Every first session of the course begins with faculty member, imparting the Vision, Mission, Programme Educational Objectives (PEOs), Program Outcomes (POs) and Course Outcomes (COs) to the students. The parents are made aware of these during the interactions with them at the time of student induction program, Parent Meet, etc., and through various other channels mentioned above. Before the first session, every faculty member is supposed to chalk out his/her session plan. While drafting the session plan, faculty member would read the COs and draft the session plan accordingly. For quick communication, these are available on the intranet as well as on the website of the institute. After the session plan is finalized, the domain head would see the plan and give the inputs if required. The faculty members use rubrics in all types of assessment and evaluation.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://timsrmumbai.in/mms-course.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment of Program Outcome (PO) is through Course Outcome (CO). Assessment tools for evaluation of Programme outcomes are divided into two categories - Direct and Indirect assessment tools. In calculating POs, 70 % weightage is given to Direct Assessment (Summative) and 30 % to Indirect Assessment (Formative) methods. The Direct Assessment is calculated through COs assessment. Direct methods bring forth the students' knowledge and skills acquired through their performance in the various assessment components. There are various tools to assess students' performance such as semester-end examinations, periodical tests, assignments, presentationsand case study analysis. The direct assessment is done every semester i.e., twice a year. While direct assessment takes the inputs from student assessments, indirect assessment takes the inputs from stakeholders. Indirect tools to calculate attainment level act as an input to calculate the program outcome based on stakeholder involvement. To calculate program outcome from indirect methods such as Student Exit survey, Employer surveyand Alumni survey form is filled by respective stakeholders. After the collection of feedback, data is collated and analysed for the attainment of Program Outcome levels.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://timsrmumbai.in/mms-course.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

290

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://timsrmumbai.in/assessmemtEvaluation.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://timsrmumbai.in/studentsatisfactionsurvey.html

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

30000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://timsrmumbai.in/naac-seminar-21-04-2022.html

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

TIMSR Centre for Entrepreneurship and Innovation: The center has been instrumental in nurturing intrapreneurial and entrepreneurial caliber of students by conducting a gamut of activities to foster innovation mind-set like Workshop on Entrepreneurship, Mentoring Session from Alumni, Market Research on SMEs, Panel Discussion on Challenges & Opportunities of SMEs, Entrepreneurship Lesson Through Movie, Bizdom - Social Entrepreneurship Quiz Competition, Orientation Session & participation in Entrepreneurial Mela 2022.

Incubation Centers: TIMSR provides co-working space to its alumni to run their entrepreneurial ventures. Dedicated space has been created for students to run their ventures from 2000 sq.mts commercial space.

Learning Resource Centre (LRC): LRC provides an online access to databases like ProQuest, J-Gate, and EBSCO, more than 29 thousand

books, and audio-visual material that is constantly updated with the latest editions added on a regular basis. Special displays of the latest and essential reads like the HBR series help create an entrepreneurial ecosystem.Digital library is also set up with an ICT facility to make the most of the e-resources offered.

Research Cell promotes research initiatives and organizes various FDPs and National and International conferences to promote research culture and generation and furtherance of new knowledge for faculty members and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://timsrmumbai.in/E-Cell2021-22.html

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://timsrmumbai.in/Research.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

55

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

46

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Social Responsibility Cell 'SAMVEDNA' routinely conducts activities that promote social well-being through charitable work like blood donation camps, Tree plantation drives, Mask Making and

Distribution Activity, Session on E-waste, gender sensitivity workshops etc. These activities are conducted in collaboration with NSS units of various institutes and NGOs. In the academic year 2021-2022, students conducted sessions on knowledge enhancement for underprivileged and semi-vernacular medium students of different schools.

The objectives of these activities are to:

1. Identify the requirements and issues of the community and involve the students in problem solving processes.

2. Develop a sense of social and community responsibility.

3. Acquire leadership qualities.

4. Develop the life skills

All these activities create a favorable impression on the students and strengthen the student community relationship with enhanced leadership skills and communication skills etc.

In the academic year 2021-2022, institute conducted various extension activities like Mask Making & distribution, Tree Plantation, Blood Donation camp in collaboration with NSS, Knowledge enhancement program in collaboration with Kotak Education Foundation (NGO), E-awareness session on E-Waste Management on the occasion of "Mahatma Gandhi Jayanti" etc.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/samvedna2021.html
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

261

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

183

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute ensures compliance of AICTE norms with regards to infrastructure and learning resources. The institute endeavours to maintain adequate infrastructural facilities including hostel

facilities for students and staff quarters. TIMSR library called as "Learning Resource Center" maintains a collection of books, journals (including e-resources) and magazines. Library uses KOHA software to facilitate the management of its resources. Digital library is also set up with an ICT facility to make the most of the e-resources offered. The library regularly tracks the usage of its resources and motivates the top readers through rewards thereby fostering reading as a powerful habit in the budding leaders.

Additional facilities provided by institute:

· Classrooms and seminar halls are equipped with ICT

· A co-working space as support to Alumni entrepreneurs

· An Ideation room for Project discussion and preparation

· On campus E-laboratories for students' Entrepreneurial endeavors Consciousness lab to help students practice Self-Management through Mindfulness sessions, Yoga and Meditation

· A separate lecture hall is set for Guest sessions, Faculty development Programs etc.

· Fintech Lab is set up for practical learning infinancial technology

· Recreation rooms are provided with Indoor Sports facilities such as Chess, Table Tennis, Carrom and a Pool Table.

First aid room facility

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Since its inception in 2002, TIMSR has been motivating students to participate in sports activities and business games to sharpen their business acumen and imbibe the spirit of sportsmanship.

Following facilities are provided for such activities:

INDOOR SPORTS FACILITY - There are two recreation rooms with 171.92 sqmts area for indoor sports including Snooker, Table-tennis, Chess, Carrom and Zumba.

OUTDOOR SPORTS FACILITY - Institute has two play grounds with an area of 12000 sqmts and 2415 sqmts.

YOGA CENTER - The institute focuses on energizing mind, body, emotion, energy. The Consciousness Lab, especially designed to accomplish the institute's vision to nurture mindful leaders, is used to conduct mindfulness sessionsfor students and faculty respectively.

CULTURAL ACTIVITIES - Institute provides an 600 seater auditorium for organizing cultural events like TIMSR Fest and festivals such as Diwali, Christmas, Navratri, Ganpati, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1050.43

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Most of the library operations and services are automated. Online public access catalogue (OPAC) is available for users. The library has been using an integrated library automation package, KOHA software which is capable of working in integrated, multi-user network.

KOHA is a state-of-the art software for holistic management of libraries which provides various modules i.e. acquisition, cataloguing, circulation, member facilities, article indexing & abstracting, reservation of books, web OPAC, report generation etc.

Library Uses Koha Software for Library Management, Having Cataloguing, Circulation, Patrons, Serials, Reports Etc. Modules In It:

- **Name of The ILMS Software- Koha**
- **Nature of Automation (Fully or Partially Automated) -Partially**
- **Version - 17.11.111.000**

Important Links: It Is Cloud Based At - Http: //timsrkoha.firstray. in WEBOPAC –

Online Public Access Catalogue (OPAC) Is Available For Users At

http://timsrlibrary.firstray.in/

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://timsrmumbai.in/library.html

4.2.2 - The institution has subscription for the `A. Any 4 or more of the above` **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`11,44,840`

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`60`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

TIMSR provides the latest technology, which is upgraded on a continuous basis, to enhance teaching learning. ICT features and facilities available at TIMSR

1. Video Conferencing and Live streaming facility in Study Skill Centre (Seminar Hall)

2. 4 labs with 218 computers

3. Upgraded Tata Teleservice leased line for Internet

4. Remote access facility for Library databases

5. TV display screens in Institute for the stock market and placement updates.

6. Fintech lab to facilitate practical learning in financial technology area.

7. CCTV Surveillance with recording facility

8. Institute server is secured through Firewall with a Data Backup facility

9. In-house developed software for online attendance thereby generating monthly attendance reports

10. ERP for automation of administrative and academic processes

11. Online licensed platform, 'ZOOM' to conduct regular lectures and other activities.

12. Bandwidth speed increased from 55MBPS to 155 MBPS.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html

4.3.2 - Number of Computers

218

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1002.39

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of infrastructure and amenities are outsourced to reputed agencies and supervised by maintenance unit. Material requirement requisition is done as per the laid down process. Records are maintained in the stock register as specified in the purchase process set by ISO. Servicing is done either by in-house technical staff or by an external party. Records of servicing are maintained in AMC file. The register is maintained to record areas that need corrective actions. Instructional Area (Classrooms, Tutorial rooms, Lecture Hall, Seminar Hall, Study Skill Center, Library, Computer Labs)

• Dedicated classrooms and tutorial rooms are allotted for various programmes as per time-table.

• Computer labs are utilized by prior intimation to lab staff. The labs are kept open for 8 hrs from Sunday to Wednesday and 12 hrs from Thursday to Saturday.

• Study Skill Center and Lecture Hall are utilized for events with prior intimation and booking.

• Library facility is available to students and faculty on all seven days for reading, project work, research etc.

• Sports Ground and recreation rooms are available to host sports

• Board Room is available to hold meetings of various cells and committees

• College vehicles are available for official visits.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

65

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

04

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://timsrmumbai.in/certification-program.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

306

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

334

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

140

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

7

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

40

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council in TIMSR consists of elected representatives of the student body and its officebearers are General Secretary, Joint Secretary and Class Representatives. It represents the

interests of the students as voice of the student body to participate in discussions and decisions that affect the student community.

Student Council organizes and executes various activities like TIMSR Fest, Guest Sessions, Training, and National Festival Celebrations at the institute. Such activities help students to hone their team building skills, leadership and managerial skills. It helps the students to share ideas, interests and concerns with the student body, in all matters pertaining to the betterment of the institution. To carry out all activities, the student members assist the faculty in-charge in preparation of budget and tracking expenditure.

In the academic year 2021-2022, Institute celebrated 6 days TIMSR Fest "Shakti" an intercollegiate fest. Institution organized various events like Pulse, Evoke, Ekatvam, E-gaming and Lakshya. TIMSR Fest developed various skills like decision making, interpersonal, leadership, team work etc.

Students are part of various bodies such as College Development Committee, IQAC, TCEI, Research Cell, Social Responsibility Cell, News letter, etc.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/cellsCommittees.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

204

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has registered Alumni Association, Registration. No – F72096 (Mumbai). Meetings are organized twice a year to connect and collaborate with the Alumni and to take feedback to improve the functioning and services of the institute.

The Institute has a dedicated "TIMSR Alumni portal" which serves as a platform to maintain an updated database of alumni for networking and promoting valuable interaction between the faculty members, alumni & existing students of the institute.

The Alumni Cell of the institute takes steps to ensure Alumni involvement for assistance in the institutional activities, such as participation in the Advisory Board, arranging guest lectures, conducting pre-placement training programs, support for placements with industry connects, Alumni sponsorship for events and activities and assisting in building anetwork.

Alumni are involved in the various activities / bodies:

- Advisory Board
- IQAC
- Guest Lectures
- External Examiner in viva-voce
- Training and Placement

Alumni Meet: The Alumni meet"Konnect" is an important feature of the institute to promotecamaraderie and networking among Alumni and the Institute. The intent of 'Konnect' is to foster mutually

beneficial interaction between the Alumni and students of the Institute. It is an excellent platform for networking and strengthening industry-institute interaction.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/AlumniAssoc.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the Institute is "To emerge as a world-class management institute imparting multifaceted management training with a passion for excellence."

Mission of the institute are as follows:

• To inculcate an attitude of continuous learning, strong social commitment and ethical values in the students.

• To provide an enabling environment for nurturing mindful leaders and entrepreneurs.

TIMSR inculcate in its students an attitude of continuous learning of management education by providing world class teaching infrastructure, by experienced faculty members, providing multifaceted training and by instilling values through social activities.

Continuous Learning, Social Commitment, and Ethical Values: All academic and co-curricular activities have a learning approach. A sense of social responsibility is added in the new-age managers and leaders through various courses.

Mindfulness helps students to learn to be on purpose, in the present moment and non-judgmental in their life supported by daily meditation sessions.

Critical thinking, creativity and innovation are facilitated through embedded courses as well as through the TIMSR Centre for Entrepreneurship and Innovation.

Perspective Plans of the Institute are documented by the Governing Council.

The governance in the institution is as per the organization's structure. Teachers participate in the decision-making bodies (CDC, IQAC etc) of the institution.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/vision-mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute is governed by the Board of Trustees & headed by the Chairman of the Board with review and recommendations from the Governing Council for the smooth functioning of the institute. The Director and HODs have various & varying academic and financial powers delegated to them for implementation of the decisions.

The institute practices decentralization and participative management through a well-defined structure of Governing Council, Advisory Board, CDC, IQAC, Director, HODs and Faculty in charge of Key Responsibility Areas. Students too have representation in cells/committees leading to collective decision making. Roles and responsibilities of people at all rungs of the hierarchy are pre-decided and are included in the ISO manual as well. TIMSR administration is as per the organization chart.

Several bodies as mentioned below are formed to review the effectiveness of the activities carried out on the campus and Key Responsibility Areas are designedand faculty and staff are deputed to oversee the functioning of these activities:

Ø Heads & Deputy HoDs

Ø Faculty in-charge of KRAs

Ø Faculty members of the CDC

Ø Faculty members of the IQAC

Ø Faculty members of the Library Committee

Ø Faculty members of the statutory committees

Ø Faculty members of various Cells and Committees

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/pdf/organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute initiated the process of Internationalization and prioritized in its perspective plan with the following objectives:

· To align with the leading international institutions and universities to enhance the academic processes in respect of business management education

· To create training platforms for TIMSR students leading to certifications at international level

· To create employment opportunities for the students through internships, research work and final placements at international level.

· To build a network with foreign consulates and engage in exchanges on a sustainable basis.

· To develop a Global citizenship among the students.

Following are the highlights of the achievements:

1. Session conducted by Prof. Kingshuk Mukherjee, St. John's University, USA on ' Supply Chain Management in Contemporary Scenario"' on 9th February, 2022.

2. TIMSR conducted a Panel Discussion on the theme "India China Relations: Changing Paradigm" on 25th August 2021. The eminent panelists for the same were Mr. TANG Guocai, Mr.Sudheendra Kulkarni, Dr. Ajit Ranade, Col NS Rawat (Retd), Mr. Dacheng Zhu.

3. Session conducted by Ms. Nora Colton, Pro-Vice-Provost, UCL, UK on "Career Opportunities and Recent trends in Health Care Management" on 1st December, 2021

4. Collaboration with CIMA for CGMA Finance Leadership Program on 24 June, 2022

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://timsrmumbai.in/strategic-objectives.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governance of TIMSR includes, Governing Council, Advisory Board, College Development Committee and Staff Selection Committee.

The Constitution of the various Boards and Committees of the Institute are available on the website. The Institute adheres to norms and regulations laid down by various government and statutory bodies and frames its rules and procedures in accordance with AICTE, UGC, DTE, UoM, FRA, ARA etc.

The Service Rules for Faculty and Staff framed by the Institute have been put on LAN for information and compliance. This includes relevant information on procedure followed for recruitment and induction of the faculty and staff, provide conducive work environment for teaching learning process, research and development, consultancy, industry interaction, besides the administrative matters. A code of conduct has been prescribed for the faculty and staff for discipline and efficient functioning. There are Committees for redressal of grievances, unfair means enquiry committee, sexual harassment, women development, student council etc. There are encouraging schemes for faculty development

including sponsorship for conferences, workshops, seminars, for interaction with industry, participation in foreign tie-ups, for higher study leading to Ph.D., for revenue earning consultancy etc giving them a healthy career path. The institute promotes erudition through its awards policy.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/cellsCommittees.html
Link to Organogram of the institution webpage	https://timsrmumbai.in/pdf/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sincere efforts are made to provide avenues for learning, higher education and development of all staff members. For this purpose, training programmes, seminars, workshops, etc. are conducted on regular basis.

Additional measures provided to the staff:

1. Conducive work environment

a. Sponsorship, Recognition and Award Schemes:

c. Training for teaching, non-teaching and support staff

d. 180 days' Maternity Leave for women employees

e. Welfare Activities: Tea facility, celebration of festivals, staff off-site visits, focus on physical and mental wellbeing through DMS – Daily Mindfulness Sessions.

f. Open Door Policy

g. Well-maintained, IT Enabled, clean, hygienic, spacious, secure, and green campus

2. Women Development Cell

3. Grievance Redressal Cell

4. Employee Engagement Initiatives: Birthday & Anniversary wishes on email, Celebration of Festivals – Navratri, Diwali, Christmas etc.

5. Employee Provident Fund and Gratuity is provided as per rules.

6. Medical Facility

a. The Institute provides Mediclaim Policy for staff members where the institute contributes a part of the premium

b. The institute has a sick room with a first-aid facility

c. Medical test at the time of joining and a physician's referral of reports is also conducted

d. Medical camps

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/cellsCommittees.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

67

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

09

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has designed and implemented 'Performance Review and Development Planning(PRDP)' system to review and evaluate employee performance. The PRDP Format is devised on the basis and requirements of various statutory bodies and the assessment is done twice a year. The faculty members submit the duly filled 'Faculty Diary' to the HOD for assessment. After review, HOD mails the observations to the faculty concerned along with areas for improvement and recommendations, if any. The feedback received from students is given due importance and if the percentage of satisfaction is below 75%, corrective action is taken by the HOD in consultation with the Director.

The key features of the system are as follows:

• Biannual frequency to ensure efficacy

• Constructive real-time feedback through weekly departmental meetings

• 3-level analysis: Self, HOD, Director

• Transparency in evaluation

Following are the heads of PRDP:

• Teaching – Learning Process and Research

- **Student Mentoring and project guidance**

- **KRAs & Contribution to Institutional development**

Performance Assessment of Staff: - Staff appraisal is done biannually and the evaluation is based on delivery of assigned tasks, compliance with the Code of conduct, general behaviour, attitude, communication, punctuality, and willingness to participate in additional areas and activities.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/career-Path.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audits.

INTERNAL AUDIT: Internal audit is carried out as an ongoing continuous process to check the financial process taking into consideration entire recurring, non-recurring income and expenditure of the Institute each year. Institute has defined structured reporting, review and monitoring process to keep the management informed suitably about the inflow of fees and outflow of funds. It is ensured that all the requirements for submission of detailed accounts to the external auditors are compiled and all expenditures are continuously monitored with respect to the utilization of expenditure with sanctioned Budget.

EXTERNAL AUDIT: The institute's financial statements are audited and certified by external qualified auditors. The external auditors thoroughly audit the financial statements for all regulatory and statutory compliances. All the audited reports are available on the website of the institute to promote transparency.External Auditors ensures the verification of all assets, liabilities and provisions.

File Description	Documents
Paste link for additional information	https://www.timsrmumbai.in/images/index/ISO%_20Digital%20Final%20Certificate.pdf
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

TIMSR is a self-financing institute. Hence, the mobilization of funds is mainly based on the tuition and development fees received from the students. The institute prepares the budget estimate to meet the above expenditure including the requirement of the departments. The funds' requirements to run the institute as per desired quality and standard are worked out and the amount of fee to be charged from the students is fixed as per norms. Based on the estimated total fee collection and the revenue from other sources, the Institute prepares budget estimates (Income & Expenditure) for submission to the Management for approval. Institute ensures 100% admission for mobilization of fees. In case the essential expenditure of the institute exceeds the revenue, the management meets the deficit from the Trust / Bank OD facility. Institute takes care to incur expenditure judicially. The salary and allowance statements are checked by the Director before releasing of payment. Bills and vouchers for maintenance etc. items are checked by the concerned unit before the release of funds. There is a well-designed process for purchase by inviting

quotations and by buying items of the required quality. The statement uploaded shows the optimum utilization of funds by the institute.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC was set up in TIMSR in July 2018 to take quality initiatives and to improvise its strategies and processes with a focus on continuous progress. Two such activities institutionalized in A.Y. 2021-22 are:

1. Seminar on 'Quality Enhancement in Higher Education':- TIMSR conducted a Two-Day 'NAAC Sponsored Seminar' titled "NAAC Accreditation in New paradigm: A Key to Quality Enhancement in Higher Education" for the academicians and industrialists on April 21-22, 2022. The seminar focusedon Role of Industry in Designing and Delivering the Curriculum, Revised NAAC Accreditation Process and Procedures, Role of IQAC and Strategies to be adopted by IQAC for Quality Improvement in Higher Education.
2. Quality Improvement Programmes on Digital Skills for Faculty

Under the quality initiative a 7 days FDP on "Data Analysis Using R", was conducted from June 24-30,2022. The topics discussed during the FDP were Introduction to R and R Studio Data Management, Graphical Representation of the Data, Hypothesis Testing and Normality Testing, ANOVA and Regression Analysis, Parametric Test and Non-Parametric Test.

3. Continuing Management Education was conducted on the following areas:

'Excel in Workplace" on April 25, 2022.

'Interactive Smartboard – an ICT tool on January 22, 2022

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/iqac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To accomplish a continuous improvement, IQAC conducts a meetingsin every Quarter. The institute reviews the teaching learning process and structures & methodologies of operations. A lot of focus is given on the value addition of students with a continuous attention on their overall development. Also, continuous updation of faculty members is done to improve quality of teaching. In view of this, IQAC has brought in the following reforms:

1. Introduction of Value addition courses for MMS students:

2. Seminar/Workshops on Quality Enhancement in Higher Education – During the A. Y. 2021-22, TIMSR conducted 7-day faculty development program on "Data Analysis Using R", from 24th June to 30th June 2022.

3. TIMSR organized a Certification Program on "Advance Excel" for the Students of MMS Semester-III from 31st January 2022 to 13th February 2022. In the advanced excel training, students also learned basic techniques including how to use text functions, organize data by sorting and filtering, analyze complex data, and effectively present data in several chart formats.

4. Publication of students' research paper- To enhance the research and analytical skills of students, students were encouraged to write research papers. Faculty members worked as a mentor to the students.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/iqac.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the   **A. All of the above**

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://timsrmumbai.in/iqac.html
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

TIMSR shows gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere on the campus. Various sessions are conducted from time-to-time to create awareness about women's security and health. Institute organizes events to inspire and promote gender equality through Women Development Cell.

The institute does not differentiate between male and female students/staff and faculty and provides equal opportunity to all.

Safety and Security:

Sensitization of students done through special lectures and sessions. Special initiatives taken by TIMSR are Hi-tech surveillance system, hostel, medical facilities, sick room with first-aid kit, counselling, common rest room, display of emergency contact number, office assistants on each floor to ensure safety and security.

Common Room: An adequate space is available for the students to relax, unwind and collaborate. "Sakhi Box" in girls' common room, as per statutory requirements, where they can share their concerns, if any, in an anonymous manner.

File Description	Documents
Annual gender sensitization action plan	https://timsrmumbai.in/images/uploads/News-letter/Final_Newsletter_June_2022.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://timsrmumbai.in/Infrastructure.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The institute has taken measures to ensure that the solid waste items generated on the campus including waste paper, plastic, wood, metals, glass, etc items are collected in the dustbins marked as DRY WASTE are placed at convenient locations. This is to segregate the dry and wet waste for disposal. The dry waste thus collected is handed over to a separate garbage collection van of the Municipal Corporation for disposal. To save environment the tree leaves are not burnt.

Liquid Waste Management:

The Institute does not generate any dangerous liquid waste. The waste water from washrooms and canteen etc. is drained through sewerage system having a network of underground pipes connected to the city drainage system.

E-waste management:

E-waste generated in the Institute covers various types of electrical and electronics equipment including items like Computer, laptop, monitor, keyboard, mouse, CPU, networking and telecom equipment, phone, PA and stereo system, business machine with circuitry or electrical components, projector, OHP, etc. Some of these contain hazardous materials and also some valuable materials for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**

5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

TIMSR celebrates days of Patriotism like Republic Day, Independence Day, Mahatma Gandhi Jayanti, Constitutional day, Unity Day in a very enthusiastic way.

Institute has conducted a certification program on "Universal Human Values" to create awareness and commitment to values for improving the quality of life through education, and advancing social and human well-being, etc.

In A.Y. 2021-22, TIMSR SRC Cell 'SAMVEDNA', celebrated Mahatma Gandhi Jayanti. On occasion of birth of Mahatma Gandhi Students of the SRC Cell organized an awareness session on "E-Waste Management" and circulated a video on 'E-waste' through social media platforms i.e., Facebook, LinkedIn and Whatsapp, to create awareness.

Institution conducted events like world water day, tree plantation, e-awareness session on e-waste management which helped students to develop an attitude towards environmental sustainability. Institute also celebrated festivals like Ganesh Utsav, Teacher's Day, Unity Day, Women's Day and Yoga Day.

TIMSR really promotes the environment of Tolerance and Harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Independence Day and Republic Day are celebrated with cheerfulness and patriotic passion at TIMSR in a festive way every year. The ceremonies include the unfurling of the National Flag and singing of National Anthem and cutlural events.

TIMSR celebrates festivals & functions in institute because it is an integral part of learning & building a strong cultural belief amongstudents. The institute makes tremendous efforts in celebrating national & international days, events & festivals throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://timsrmumbai.in/samvedna2021.html
Any other relevant information	https://timsrmumbai.in/samvedna2021.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute makes efforts in celebrating the national and international days, events and festivals throughout the year. It is an integral part of learning and building a strong cultural belief among students.

TIMSR celebrates days of national importance like Republic Day, Independence Day etc. to promote responsibility towards the nation. Institute takes pride in its Social Responsibility Cell - Samvedna which has taken initiatives to promote Universal, National and Human Values.

In academic year 2021-22, we celebrated the days like Teacher's Day, Mahatma Gandhi Jayanti, National Unity Day, Women's Day, International Yoga Day, Makar Sankranti, Diwali, Ganeshotsav, Garba evening, Christmas Republic day, Independence Day etc. The institute prides itself on providing a joyful working environment and a world class academic ambience in its journey to create mindful leaders.

The institute also believes that education will allow the students to bloom, blossom, giving them the right platform where they will work towards becoming responsible citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. KSA Approach in Teaching Learning

TIMSR is bridging the curriculum gap through its Knowledge-Skills-Attitude approach in teaching-learning which leads to the holistic development of the students.

TIMSR adopts the KSA approach in its delivery which is an essential ingredient for the holistic development of the students to enhance functional ability and employability. The pedagogy carries experiential and participative learning methodology and faculty members adopt unique instructional mechanism, KSA approach incorporated in every course. The attitude component is developed not only through courses but is interwoven with each course components' delivery, events and activities such as guest lectures and experiential learning programs.

2. Daily Mindfulness Session

As the business landscape is becoming complex day by day, it brings a lot of challenges to the professionals. Daily Mindfulness Sessions is aimed at preparing the students to face the VUCA world and to observe situations with the stable mindset and take decisions wisely.

The volatile environment often leads to stress and leaves even the best leaders physically and emotionally drained. Mindfulness is the psychological process of bringing one's attention to experiences occurring in the present moment, which can be developed through the practice of meditation and other physical and mental exercises.

https://www.timsrmumbai.in/dmstsap.html

File Description	Documents
Best practices in the Institutional website	https://www.timsrmumbai.in/dmstsap.html
Any other relevant information	https://timsrmumbai.in/mms-course.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institute mission statement focuses on mindful leaders- "To provide an enabling environment for nurturing mindful leaders and entrepreneurs." The institute has initiated green practice HTTC (Hourly Thought Traffic Control) to methodically incorporate the practice of mindfulness by making it a habit.

Implementation: TIMSR has introduced in its daily schedule 'Hourly Thought Traffic Control' – HTTC in which we sit still in erect posture in total silence for 60 seconds every hour like a detached observer of our thoughts that leads us to self-awareness. During this exercise, we remind ourselves and visualize our inner core values of knowledge (of 'I' the being), purity, love, peace, bliss, power and happiness. This enables us to look at every moment of life situations and people with a fresh perspective, thereby making us Mindful Leaders / Educators.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum for MMS and Part-Time programme laid down by the University of Mumbai is followed by the Institute. Programme calendar is prepared in line with UoM, AICTE and DTE. Courses are allocated to the faculty members as per their expertise. Time-Table and Semester Plan is prepared well before the start of the academic year for the effective execution. PO-CO mapping is done by the respective faculty and disseminated in the first session of each course. TIMSR adopts Knowledge-Skills-Attitude (KSA) approach in its delivery, which is an essential ingredient for the holistic development of the students to enhance employability. The pedagogy carries experiential and participative learning methodology right from the induction. Director and HoDs verify timely completion of the stated topics in documented semester plan and monitor attendance at regular intervals. The semester plan has the mechanism to get the students' validation on syllabus coverage. The Institute ensures the effective curriculum delivery through innovative teaching pedagogy and assesses the learning level by continuous internal assessment for all the courses through concurrent evaluation conducted as described in the semester plan. At the end of the semester, the faculty members calculate the attainment level for the Course outcomes & Program outcomes.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://timsrmumbai.in/pdf/AC-2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution ensures compliance to the Program Calendar (PC). During the pandemic scenario, Institute had adhered to the guidelines given by University of Mumbai while designing the program calendar. At the beginning of the academic year,

program calendar is prepared by planning team in consultation with HODs, Key Result area teams are approved by the Director. The final copy is made available to all the stakeholders through Local Area Network(LAN). At the preliminary planning stage itself the entire institution activities are listed and incorporated in the program calendar. The program calendar provides dates for commencement & conclusion of the semester; it provides dates for the conduct of concurrent evaluation, mid-term examination & semester end examination, workshops, seminars &conferences, cocurricular and extracurricular activities.

This enables the faculty members and the students to space out their teaching and learning and regular assessment of the same. The Institute conducts internal examination assessments for all the courses through Concurrent Evaluation (CCE). The CCEs are conducted in evenly spaced-out intervals. All the faculty members prepare the semester plan as per the dates given in the planning calendar and adhere to it. The process of Concurrent evaluation commences normally after the completion of eight sessions out of total 32 sessions. Faculty members also orient the students about the frequency and dates of CCE. Compliance related to conduct of CCE is closely monitored by the HODs, Examination cell and Director and corrective actions are taken, if required.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://timsrmumbai.in/pdf/AC-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1262

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

TIMSR has 28 courses which integrates cross cutting issues of the society like Professional Ethics, Gender Equality, Human Values, Environmental awareness etc. which are an inseparable part of our curriculum.

Business Ethics - In curriculum, faculty members utilize cases on buying ethics, Ethical dilemmas etc. to further understand the professional ethics.

Gender: Institute's Women Development Cell (WDC) celebrated 'International Women's Day' and organized guest session on Health and Hygiene' and poster making competition on Women Empowerment and Gender Equality' to maintain gender parity.

Samvedna- Social Responsibility Cell conducts activities like poster making competition on 'Women Empowerment and Gender Equality', E-awareness session on Women's Empowerment and Gender Equality, guest session on "Human Rights – Beyond Activism" etc.

Human values: Institute has conducted certification program for the students on "Universal Human Values" to create an awareness and commitment to values for improving the quality of life and inculcation social and human values, through education.

Environment and Sustainability - Students participated in webinars on "Cities and Climate change" conducted by United Nations Institute for Training & Research. TIMSR celebrates days of National and International importance.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

24

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

838

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	**A. All of the above**

institution from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://timsrmumbai.in/stakeholdersFeedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://timsrmumbai.in/stakeholdersFeedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

275

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

5	

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute conducts special programs for students by evaluating their learning levels. The slow learners are identified, based on midterm examination scores (minimum 50 %). Advanced learners for semester I, are identified based on their cumulative mid-term scores. For semesters- II and III it is based on cumulative scores of the semester-end examination.

Advanced learners are provided opportunities and challenging roles such as:

· To participate and organize Conferences and Seminars and present papers.

· Institute's international tie-ups help aspiring students to pursue higher certifications with foreign institutions.

· Opportunity to become members of various cells and committees.

· On-duty leaves to encourage participation in external events.

· Special mentoring session conducted for the advanced learners by alumni.

Special programs provided to Slow Learners to cope up with any challenges is as below:

· Special Induction program is arranged to orient the students on the courses.

· Institute has a proactive and well-established mentoring system for all and particularly to guide and support the slow learners.

- Remedial classes are organized to strengthen their conceptual foundation.

- Training sessions to enhance their communication skills.

- Need based domains-specific placement preparedness session

The Daily Mindfulness Sessions (DMS) and Hourly Thought Traffic Control (HTTC) to maintain their mental & emotional well-being.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/Alumni_mentoring_session-01-12-2021.html
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
275	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Institute provides students an enabling environment for nurturing mindful leaders and entrepreneurs. This is achieved through experiential learning, participative learning, and problem-solving methodologies.

Institute provides experiential learning platforms through following various activities:

- Live Projects on current corporate practices

- Field visits, industrial visits

- SIP work in industries and learn practical aspects of management concepts

- Dissertation on social relevance, functional and general management

- Institute conducts DMS (Daily Mindfulness Sessions) as a green initiative. This approach contributes to sustainable development instilling human values in the students.

Participative Learning:

- Institute motivates students to participate in various events and competitions and in-house activities like fest, social responsibility, conclaves, conferences, mock GD sessions, participative sessions, placement centric sessions etc. In such activities, they develop a team-building approach, which enhances their collaborative andparticipative learning skills.

- Institute implements innovative tool for learning assessment through Concurrent Continuous Evaluation parameters. It includes news analysis, role-plays, small group activities, debates, case studies, etc.

- Representation to various cells and committees enhances students' understanding of the relevant issues as well as improve their collaborative decision-making skills.

Problem Solving Methodologies: Case study pedagogy, live projects, conclaves, conferences focus on problem-solving methodology, Use of Flipped Class Room

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[https://timsrmumbai.in/certification-program.html]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institute facilitates the following ICT enabled tools for effective teaching-learning process:

- Classrooms: Modern IT facilities are provided for the teaching purpose, mainly equipped with Desktops, wired LAN and internet, requisite processing software, white

- boards, Audio/ Video (A/V) systems and EPSON HD Overhead Projectors (EPSON HD OHP), Interactive Projector with Smart Pen, soft boards, and AV system (mike, amplifier, speakers, and projectors)
- Video conferencing facility with a touch panel, recording and live streaming, CCTV
- The Library Management System (KOHA Software) is running with UBUNTU server. Digital library is comprised of 10 systems with internet connection with Wi-Fi. The scanner and printer also installed in the library.

Faculty members used the above IT infrastructure for effective teaching-learning process:

- Used PPTs, Videos and other relevant materials.
- Use of software and online tools for evaluation
- Use of Google Classroom to assign and submit assignments and upload the study material for ease accessibility.
- Institute has licensed ZOOM software for conducting online classes, workshops, seminars.

Institute encourages the research environment among the faculties and students with the help of ICT tools and research software.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

106

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency initiatives at the TIMSR:

1. Parameters for evaluating internal assessment tools are discussed by the respective course faculty members with students beforehand.It includes the distribution of marks and the schedule of concurrent evaluation parameters.
2. Students & parents are notified about examination flow & examination policy in advance.
3. The institute forms Internal Squad Committee, Examination Committee for the smooth conduct of both Mid-Term & Term end examination as per University of Mumbai guidelines.
4. Program Outcomes & Course Outcomes to be acheived are discussed with students.

Process for conducting online Semester End Exams in MCQ and descriptive exam is discussed with students in meeting conducted for orientation of online examination.

Robustness in terms of Frequency: At regular intervals, concurrent evaluation is conducted.

Robustness in terms of Variety: Faculty members have the liberty to choose concurrent evaluation parameters for their respective courses. Hence, students get a variety of concurrent evaluation parameters.

Mode of Exam: In A.Y. 2021-22, institute has conducted the exams through online mode with the help of Eklavya Software. In 2nd half of 2021-22, examinations were conducted in the offline mode.

File Description	Documents
Any additional information	View File
Link for additional information	https://timsrmumbai.in/assessmemtEvaluation.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The examinations have been conducted online with utmost care ensuring transparency and fairness.

1. The hall tickets are issued to the students well in advance. Any grievance related to the hall ticket is addressed by the examination cell.

2. Support System during exam: Helpline numbers were displayed on website for students to immediate connect with team for help in case of any technical glitz during online mode of exams. In any case of any grievance for attempting online examination, same was resolved by examination department on priority.

3. In the case of external examination, any grievance by the student is addressed by the examination cell. The student in need of help meets the COE in person and submits their application as per process and shares their grievance. The situation is then reviewed and solution is provided based on advice taken from HOI.

Students who are suspected of indulging in unfair means during the examination are given a chance to explain themselves in front of Unfair Means committee. Accordingly the report is prepared by the committee. All grievances are solved keeping in mind the students sensitivity.The examination cell is dedicated to provide students with time-bound, transparent and efficient solutions for their examination-related grievances.

File Description	Documents
Any additional information	View File
Link for additional information	https://timsrmumbai.in/assessmemtEvaluation.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Institute has adopted the outcome-based education system (OBE), also referred to as standards based education, which has helped the Institute to measure its learning outcome. Institute practices student-centric teaching and learning methodology in which the course delivery and assessment are planned to achieve stated Program Outcomes and Course Outcomes. Every first session of the course begins with faculty member, imparting the Vision, Mission, Programme Educational Objectives (PEOs), Program Outcomes (POs) and Course Outcomes (COs) to the students. The parents are made aware of these during the interactions with them at the time of student induction program, Parent Meet, etc., and through various other channels mentioned above. Before the first session, every faculty member is supposed to chalk out his/her session plan. While drafting the session plan, faculty member would read the COs and draft the session plan accordingly. For quick communication, these are available on the intranet as well as on the website of the institute. After the session plan is finalized, the domain head would see the plan and give the inputs if required. The faculty members use rubrics in all types of assessment and evaluation.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://timsrmumbai.in/mms-course.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment of Program Outcome (PO) is through Course Outcome (CO). Assessment tools for evaluation of Programme outcomes are divided into two categories - Direct and Indirect assessment tools. In calculating POs, 70 % weightage is given to Direct Assessment (Summative) and 30 % to Indirect Assessment (Formative) methods. The Direct Assessment is calculated through COs assessment. Direct methods bring forth the students' knowledge and skills acquired through their performance in the various assessment components. There are

various tools to assess students' performance such as semester-end examinations, periodical tests, assignments, presentationsand case study analysis. The direct assessment is done every semester i.e., twice a year. While direct assessment takes the inputs from student assessments, indirect assessment takes the inputs from stakeholders. Indirect tools to calculate attainment level act as an input to calculate the program outcome based on stakeholder involvement. To calculate program outcome from indirect methods such as Student Exit survey, Employer surveyand Alumni survey form is filled by respective stakeholders. After the collection of feedback, data is collated and analysed for the attainment of Program Outcome levels.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://timsrmumbai.in/mms-course.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

290

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://timsrmumbai.in/assessmemtEvaluation.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://timsrmumbai.in/studentsatisfactionsurvey.html

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

30000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://timsrmumbai.in/naac-seminar-21-04-2022.html

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

TIMSR Centre for Entrepreneurship and Innovation: The center has been instrumental in nurturing intrapreneurial and entrepreneurial caliber of students by conducting a gamut of activities to foster innovation mind-set like Workshop on Entrepreneurship, Mentoring Session from Alumni, Market Research on SMEs, Panel Discussion on Challenges & Opportunities of SMEs, Entrepreneurship Lesson Through Movie, Bizdom - Social Entrepreneurship Quiz Competition, Orientation Session & participation in Entrepreneurial Mela 2022.

Incubation Centers: TIMSR provides co-working space to its alumni to run their entrepreneurial ventures. Dedicated space has been created for students to run their ventures from 2000 sq.mts commercial space.

Learning Resource Centre (LRC): LRC provides an online access to databases like ProQuest, J-Gate, and EBSCO, more than 29 thousand books, and audio-visual material that is constantly updated with the latest editions added on a regular basis. Special displays of the latest and essential reads like the HBR series help create an entrepreneurial ecosystem.Digital library is also set up with an ICT facility to make the most of the e-resources offered.

Research Cell promotes research initiatives and organizes various FDPs and National and International conferences to promote research culture and generation and furtherance of new knowledge for faculty members and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://timsrmumbai.in/E-Cell2021-22.html

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://timsrmumbai.in/Research.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

55

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

46

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Social Responsibility Cell 'SAMVEDNA' routinely conducts activities that promote social well-being through charitable work like blood donation camps, Tree plantation drives, Mask Making and Distribution Activity, Session on E-waste, gender sensitivity workshops etc. These activities are conducted in collaboration with NSS units of various institutes and NGOs. In the academic year 2021-2022, students conducted sessions on knowledge enhancement for underprivileged and semi-vernacular medium students of different schools.

The objectives of these activities are to:

1. Identify the requirements and issues of the community and involve the students in problem solving processes.

2. Develop a sense of social and community responsibility.

3. Acquire leadership qualities.

4. Develop the life skills

All these activities create a favorable impression on the students and strengthen the student community relationship with enhanced leadership skills and communication skills etc.

In the academic year 2021-2022, institute conducted various extension activities like Mask Making & distribution, Tree Plantation, Blood Donation camp in collaboration with NSS, Knowledge enhancement program in collaboration with Kotak Education Foundation (NGO), E-awareness session on E-Waste Management on the occasion of "Mahatma Gandhi Jayanti" etc.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/samvedna2021.html
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

261

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

183

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute ensures compliance of AICTE norms with regards to infrastructure and learning resources. The institute endeavours to maintain adequate infrastructural facilities including hostel facilities for students and staff quarters. TIMSR library called as "Learning Resource Center" maintains a collection of books, journals (including e-resources) and magazines. Library uses KOHA software to facilitate the management of its resources. Digital library is also set up with an ICT facility to make the most of the e-resources offered. The library regularly tracks the usage of its resources and motivates the top readers through rewards thereby fostering reading as a powerful habit in the budding leaders.

Additional facilities provided by institute:

• Classrooms and seminar halls are equipped with ICT

• A co-working space as support to Alumni entrepreneurs

• An Ideation room for Project discussion and preparation

- On campus E-laboratories for students' Entrepreneurial endeavors Consciousness lab to help students practice Self-Management through Mindfulness sessions, Yoga and Meditation

- A separate lecture hall is set for Guest sessions, Faculty development Programs etc.

- Fintech Lab is set up for practical learning infinancial technology

- Recreation rooms are provided with Indoor Sports facilities such as Chess, Table Tennis, Carrom and a Pool Table.

First aid room facility

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Since its inception in 2002, TIMSR has been motivating students to participate in sports activities and business games to sharpen their business acumen and imbibe the spirit of sportsmanship. Following facilities are provided for such activities:

INDOOR SPORTS FACILITY - There are two recreation rooms with 171.92 sqmts area for indoor sports including Snooker, Table-tennis, Chess, Carrom and Zumba.

OUTDOOR SPORTS FACILITY - Institute has two play grounds with an area of 12000 sqmts and 2415 sqmts.

YOGA CENTER - The institute focuses on energizing mind, body, emotion, energy. The Consciousness Lab, especially designed to accomplish the institute's vision to nurture mindful leaders, is used to conduct mindfulness sessionsfor students and faculty respectively.

CULTURAL ACTIVITIES - Institute provides an 600 seater

auditorium for organizing cultural events like TIMSR Fest and festivals such as Diwali, Christmas, Navratri, Ganpati, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1050.43

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Most of the library operations and services are automated. Online public access catalogue (OPAC) is available for users. The library has been using an integrated library automation package, KOHA software which is capable of working in integrated, multi-user network.

KOHA is a state-of-the art software for holistic management of libraries which provides various modules i.e. acquisition, cataloguing, circulation, member facilities, article indexing & abstracting, reservation of books, web OPAC, report generation etc.

Library Uses Koha Software for Library Management, Having Cataloguing, Circulation, Patrons, Serials, Reports Etc. Modules In It:

- Name of The ILMS Software- Koha
- Nature of Automation (Fully or Partially Automated) -Partially
- Version - 17.11.111.000

Important Links: It Is Cloud Based At - Http: //timsrkoha.firstray. in WEBOPAC –

Online Public Access Catalogue (OPAC) Is Available For Users At

http://timsrlibrary.firstray.in/

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	[https://timsrmumbai.in/library.html]()

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11,44,840

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

TIMSR provides the latest technology, which is upgraded on a continuous basis, to enhance teaching learning. ICT features and facilities available at TIMSR

1. Video Conferencing and Live streaming facility in Study

Skill Centre (Seminar Hall)

2. 4 labs with 218 computers

3. Upgraded Tata Teleservice leased line for Internet

4. Remote access facility for Library databases

5. TV display screens in Institute for the stock market and placement updates.

6. Fintech lab to facilitate practical learning in financial technology area.

7. CCTV Surveillance with recording facility

8. Institute server is secured through Firewall with a Data Backup facility

9. In-house developed software for online attendance thereby generating monthly attendance reports

10. ERP for automation of administrative and academic processes

11. Online licensed platform, 'ZOOM' to conduct regular lectures and other activities.

12. Bandwidth speed increased from 55MBPS to 155 MBPS.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html

4.3.2 - Number of Computers

218

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1002.39

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of infrastructure and amenities are outsourced to reputed agencies and supervised by maintenance unit. Material requirement requisition is done as per the laid down process. Records are maintained in the stock register as specified in the purchase process set by ISO. Servicing is done either by in-house technical staff or by an external party. Records of servicing are maintained in AMC file. The register is maintained to record areas that need corrective actions. Instructional Area (Classrooms, Tutorial rooms, Lecture Hall, Seminar Hall, Study Skill Center, Library, Computer Labs)

• Dedicated classrooms and tutorial rooms are allotted for

various programmes as per time-table.

· Computer labs are utilized by prior intimation to lab staff. The labs are kept open for 8 hrs from Sunday to Wednesday and 12 hrs from Thursday to Saturday.

· Study Skill Center and Lecture Hall are utilized for events with prior intimation and booking.

· Library facility is available to students and faculty on all seven days for reading, project work, research etc.

· Sports Ground and recreation rooms are available to host sports

· Board Room is available to hold meetings of various cells and committees

· College vehicles are available for official visits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

65

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

04

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://timsrmumbai.in/certification-program.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

306

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

334

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

140

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

7

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

40

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council in TIMSR consists of elected representatives of the student body and its officebearers are General Secretary, Joint Secretary and Class Representatives. It represents the interests of the students as voice of the student body to participate in discussions and decisions that affect the student community.

Student Council organizes and executes various activities like TIMSR Fest, Guest Sessions, Training, and National Festival Celebrations at the institute. Such activities help students to hone their team building skills, leadership and managerial skills. It helps the students to share ideas, interests and concerns with the student body, in all matters pertaining to the betterment of the institution. To carry out all activities, the student members assist the faculty in-charge in preparation of budget and tracking expenditure.

In the academic year 2021-2022, Institute celebrated 6 days TIMSR Fest "Shakti" an intercollegiate fest. Institution

organized various events like Pulse, Evoke, Ekatvam, E-gaming and Lakshya. TIMSR Fest developed various skills like decision making, interpersonal, leadership, team work etc.

Students are part of various bodies such as College Development Committee, IQAC, TCEI, Research Cell, Social Responsibility Cell, News letter, etc.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/cellsCommittees.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

204

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has registered Alumni Association, Registration. No - F72096 (Mumbai). Meetings are organized twice a year to connect and collaborate with the Alumni and to take feedback to improve the functioning and services of the institute.

The Institute has a dedicated "TIMSR Alumni portal" which

serves as a platform to maintain an updated database of alumni for networking and promoting valuable interaction between the faculty members, alumni & existing students of the institute.

The Alumni Cell of the institute takes steps to ensure Alumni involvement for assistance in the institutional activities, such as participation in the Advisory Board, arranging guest lectures, conducting pre-placement training programs, support for placements with industry connects, Alumni sponsorship for events and activities and assisting in building anetwork.

Alumni are involved in the various activities / bodies:

- Advisory Board
- IQAC
- Guest Lectures
- External Examiner in viva-voce
- Training and Placement

Alumni Meet: The Alumni meet"Konnect" is an important feature of the institute to promotecamaraderie and networking among Alumni and the Institute. The intent of 'Konnect' is to foster mutually beneficial interaction between the Alumni and students of the Institute. It is an excellent platform for networking and strengthening industry-institute interaction.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/AlumniAssoc.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the Institute is "To emerge as a world-class management institute imparting multifaceted management training with a passion for excellence."

Mission of the institute are as follows:

• To inculcate an attitude of continuous learning, strong social commitment and ethical values in the students.

• To provide an enabling environment for nurturing mindful leaders and entrepreneurs.

TIMSR inculcate in its students an attitude of continuous learning of management education by providing world class teaching infrastructure, by experienced faculty members, providing multifaceted training and by instilling values through social activities.

Continuous Learning, Social Commitment, and Ethical Values: All academic and co-curricular activities have a learning approach. A sense of social responsibility is added in the new-age managers and leaders through various courses.

Mindfulness helps students to learn to be on purpose, in the present moment and non-judgmental in their life supported by daily meditation sessions.

Critical thinking, creativity and innovation are facilitated through embedded courses as well as through the TIMSR Centre for Entrepreneurship and Innovation.

Perspective Plans of the Institute are documented by the Governing Council.

The governance in the institution is as per the organization's structure. Teachers participate in the decision-making bodies (CDC, IQAC etc) of the institution.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/vision-mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute is governed by the Board of Trustees & headed by the Chairman of the Board with review and recommendations from the Governing Council for the smooth functioning of the institute. The Director and HODs have various & varying academic and financial powers delegated to them for implementation of the decisions.

The institute practices decentralization and participative management through a well-defined structure of Governing Council, Advisory Board, CDC, IQAC, Director, HODs and Faculty in charge of Key Responsibility Areas. Students too have representation in cells/committees leading to collective decision making. Roles and responsibilities of people at all rungs of the hierarchy are pre-decided and are included in the ISO manual as well. TIMSR administration is as per the organization chart.

Several bodies as mentioned below are formed to review the effectiveness of the activities carried out on the campus and Key Responsibility Areas are designedand faculty and staff are deputed to oversee the functioning of these activities:

Ø Heads & Deputy HoDs

Ø Faculty in-charge of KRAs

Ø Faculty members of the CDC

Ø Faculty members of the IQAC

Ø Faculty members of the Library Committee

Ø Faculty members of the statutory committees

Ø Faculty members of various Cells and Committees

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/pdf/organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute initiated the process of Internationalization and prioritized in its perspective plan with the following objectives:

· To align with the leading international institutions and universities to enhance the academic processes in respect of business management education

· To create training platforms for TIMSR students leading to certifications at international level

· To create employment opportunities for the students through internships, research work and final placements at international level.

· To build a network with foreign consulates and engage in exchanges on a sustainable basis.

· To develop a Global citizenship among the students.

Following are the highlights of the achievements:

1. Session conducted by Prof. Kingshuk Mukherjee, St. John's University, USA on ' Supply Chain Management in Contemporary Scenario"' on 9th February, 2022.

2. TIMSR conducted a Panel Discussion on the theme "India China Relations: Changing Paradigm" on 25th August 2021. The eminent panelists for the same were Mr. TANG Guocai, Mr.Sudheendra Kulkarni, Dr. Ajit Ranade, Col NS Rawat (Retd), Mr. Dacheng Zhu.

3. Session conducted by Ms. Nora Colton, Pro-Vice-Provost, UCL, UK on "Career Opportunities and Recent trends in Health Care Management" on 1st December, 2021

4. Collaboration with CIMA for CGMA Finance Leadership Program on 24 June, 2022

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://timsrmumbai.in/strategic-objectives.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governance of TIMSR includes, Governing Council, Advisory Board, College Development Committee and Staff Selection Committee.

The Constitution of the various Boards and Committees of the Institute are available on the website. The Institute adheres to norms and regulations laid down by various government and statutory bodies and frames its rules and procedures in accordance with AICTE, UGC, DTE, UoM, FRA, ARA etc.

The Service Rules for Faculty and Staff framed by the Institute have been put on LAN for information and compliance. This includes relevant information on procedure followed for recruitment and induction of the faculty and staff, provide conducive work environment for teaching learning process, research and development, consultancy, industry interaction, besides the administrative matters. A code of conduct has been prescribed for the faculty and staff for discipline and efficient functioning. There are Committees for redressal of grievances, unfair means enquiry committee, sexual harassment, women development, student council etc. There are encouraging schemes for faculty development including sponsorship for conferences, workshops, seminars, for interaction with industry, participation in foreign tie-ups, for higher study leading to Ph.D., for revenue earning consultancy etc giving them a healthy career path. The institute promotes erudition through its awards policy.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/cellsCommittees.html
Link to Organogram of the institution webpage	https://timsrmumbai.in/pdf/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sincere efforts are made to provide avenues for learning, higher education and development of all staff members. For this purpose, training programmes, seminars, workshops, etc. are conducted on regular basis.

Additional measures provided to the staff:

1. Conducive work environment

a. Sponsorship, Recognition and Award Schemes:

c. Training for teaching, non-teaching and support staff

d. 180 days' Maternity Leave for women employees

e. Welfare Activities: Tea facility, celebration of festivals, staff off-site visits, focus on physical and mental wellbeing through DMS – Daily Mindfulness Sessions.

f. Open Door Policy

g. Well-maintained, IT Enabled, clean, hygienic, spacious, secure, and green campus

2. Women Development Cell

3. Grievance Redressal Cell

4. Employee Engagement Initiatives: Birthday & Anniversary wishes on email, Celebration of Festivals – Navratri, Diwali, Christmas etc.

5. Employee Provident Fund and Gratuity is provided as per rules.

6. Medical Facility

a. The Institute provides Mediclaim Policy for staff members where the institute contributes a part of the premium

b. The institute has a sick room with a first-aid facility

c. Medical test at the time of joining and a physician's referral of reports is also conducted

d. Medical camps

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/cellsCommittees.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

67

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

09

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has designed and implemented 'Performance Review and Development Planning(PRDP)' system to review and evaluate employee performance. The PRDP Format is devised on the basis and requirements of various statutory bodies and the assessment is done twice a year. The faculty members submit the duly filled 'Faculty Diary' to the HOD for assessment. After review, HOD mails the observations to the faculty concerned along with areas for improvement and recommendations, if any. The feedback received from students is given due importance and if the percentage of satisfaction is below 75%, corrective action is taken by the HOD in consultation with the Director.

The key features of the system are as follows:

· Biannual frequency to ensure efficacy

· Constructive real-time feedback through weekly departmental meetings

· 3-level analysis: Self, HOD, Director

· Transparency in evaluation

Following are the heads of PRDP:

· Teaching – Learning Process and Research

· Student Mentoring and project guidance

- **KRAs & Contribution to Institutional development**

Performance Assessment of Staff: - Staff appraisal is done biannually and the evaluation is based on delivery of assigned tasks, compliance with the Code of conduct, general behaviour, attitude, communication, punctuality, and willingness to participate in additional areas and activities.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/career-Path.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a mechanism for internal and external audits.

INTERNAL AUDIT: Internal audit is carried out as an ongoing continuous process to check the financial process taking into consideration entire recurring, non-recurring income and expenditure of the Institute each year. Institute has defined structured reporting, review and monitoring process to keep the management informed suitably about the inflow of fees and outflow of funds. It is ensured that all the requirements for submission of detailed accounts to the external auditors are compiled and all expenditures are continuously monitored with respect to the utilization of expenditure with sanctioned Budget.

EXTERNAL AUDIT: The institute's financial statements are audited and certified by external qualified auditors. The external auditors thoroughly audit the financial statements for all regulatory and statutory compliances. All the audited reports are available on the website of the institute to promote transparency.External Auditors ensures the verification of all assets, liabilities and provisions.

File Description	Documents
Paste link for additional information	https://www.timsrmumbai.in/images/index/ISO%20Digital%20Final%20Certificate.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

TIMSR is a self-financing institute. Hence, the mobilization of funds is mainly based on the tuition and development fees received from the students. The institute prepares the budget estimate to meet the above expenditure including the requirement of the departments. The funds' requirements to run the institute as per desired quality and standard are worked out and the amount of fee to be charged from the students is fixed as per norms. Based on the estimated total fee collection and the revenue from other sources, the Institute prepares budget estimates (Income & Expenditure) for submission to the Management for approval. Institute ensures 100% admission for mobilization of fees. In case the essential expenditure of the institute exceeds the revenue, the management meets the deficit from the Trust / Bank OD facility. Institute takes care to incur expenditure judicially. The salary and allowance statements are checked by the Director before releasing of payment. Bills and vouchers for maintenance etc. items are checked by the concerned unit before the release of funds.

There is a well-designed process for purchase by inviting quotations and by buying items of the required quality. The statement uploaded shows the optimum utilization of funds by the institute.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/Infrastructure.html
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC was set up in TIMSR in July 2018 to take quality initiatives and to improvise its strategies and processes with a focus on continuous progress. Two such activities institutionalized in A.Y. 2021-22 are:

1. Seminar on 'Quality Enhancement in Higher Education':- TIMSR conducted a Two-Day 'NAAC Sponsored Seminar' titled "NAAC Accreditation in New paradigm: A Key to Quality Enhancement in Higher Education" for the academicians and industrialists on April 21-22, 2022. The seminar focusedon Role of Industry in Designing and Delivering the Curriculum, Revised NAAC Accreditation Process and Procedures, Role of IQAC and Strategies to be adopted by IQAC for Quality Improvement in Higher Education.
2. Quality Improvement Programmes on Digital Skills for Faculty

Under the quality initiative a 7 days FDP on "Data Analysis Using R", was conducted from June 24-30,2022. The topics discussed during the FDP were Introduction to R and R Studio Data Management, Graphical Representation of the Data, Hypothesis Testing and Normality Testing, ANOVA and Regression Analysis, Parametric Test and Non-Parametric Test.

3. Continuing Management Education was conducted on the following areas:

'Excel in Workplace" on April 25, 2022.

'Interactive Smartboard – an ICT tool on January 22, 2022

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/iqac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To accomplish a continuous improvement, IQAC conducts a meetingsin every Quarter. The institute reviews the teaching learning process and structures & methodologies of operations. A lot of focus is given on the value addition of students with a continuous attention on their overall development. Also, continuous updation of faculty members is done to improve quality of teaching. In view of this, IQAC has brought in the following reforms:

1. Introduction of Value addition courses for MMS students:

2. Seminar/Workshops on Quality Enhancement in Higher Education – During the A. Y. 2021-22, TIMSR conducted 7-day faculty development program on "Data Analysis Using R", from 24th June to 30th June 2022.

3. TIMSR organized a Certification Program on "Advance Excel" for the Students of MMS Semester-III from 31st January 2022 to 13th February 2022. In the advanced excel training, students also learned basic techniques including how to use text functions, organize data by sorting and filtering, analyze complex data, and effectively present data in several chart formats.

4. Publication of students' research paper- To enhance the research and analytical skills of students, students were encouraged to write research papers. Faculty members worked as a mentor to the students.

File Description	Documents
Paste link for additional information	https://timsrmumbai.in/iqac.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://timsrmumbai.in/iqac.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

TIMSR shows gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere on the campus. Various sessions are conducted from time-to-time to create awareness about women's security and health. Institute organizes events to inspire and promote gender equality through Women Development Cell.

The institute does not differentiate between male and female students/staff and faculty and provides equal opportunity to

all.

Safety and Security:

Sensitization of students done through special lectures and sessions. Special initiatives taken by TIMSR are Hi-tech surveillance system, hostel, medical facilities, sick room with first-aid kit, counselling, common rest room, display of emergency contact number, office assistants on each floor to ensure safety and security.

Common Room: An adequate space is available for the students to relax, unwind and collaborate. "Sakhi Box" in girls' common room, as per statutory requirements, where they can share their concerns, if any, in an anonymous manner.

File Description	Documents
Annual gender sensitization action plan	https://timsrmumbai.in/images/uploads/News-letter/Final_Newsletter_June_2022.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://timsrmumbai.in/Infrastructure.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The institute has taken measures to ensure that the solid waste items generated on the campus including waste paper, plastic, wood, metals, glass, etc items are collected in the dustbins marked as DRY WASTE are placed at convenient locations. This is to segregate the dry and wet waste for disposal. The dry waste thus collected is handed over to a separate garbage collection van of the Municipal Corporation for disposal. To save environment the tree leaves are not burnt.

Liquid Waste Management:

The Institute does not generate any dangerous liquid waste. The waste water from washrooms and canteen etc. is drained through sewerage system having a network of underground pipes connected to the city drainage system.

E-waste management:

E-waste generated in the Institute covers various types of electrical and electronics equipment including items like Computer, laptop, monitor, keyboard, mouse, CPU, networking and telecom equipment, phone, PA and stereo system, business machine with circuitry or electrical components, projector, OHP, etc. Some of these contain hazardous materials and also some valuable materials for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

TIMSR celebrates days of Patriotism like Republic Day, Independence Day, Mahatma Gandhi Jayanti, Constitutional day, Unity Day in a very enthusiastic way.

Institute has conducted a certification program on "Universal Human Values" to create awareness and commitment to values for improving the quality of life through education, and advancing social and human well-being, etc.

In A.Y. 2021-22, TIMSR SRC Cell 'SAMVEDNA', celebrated Mahatma Gandhi Jayanti. On occasion of birth of Mahatma Gandhi Students of the SRC Cell organized an awareness session on "E-Waste Management" and circulated a video on 'E-waste' through social media platforms i.e., Facebook, LinkedIn and Whatsapp, to create awareness.

Institution conducted events like world water day, tree plantation, e-awareness session on e-waste management which helped students to develop an attitude towards environmental sustainability. Institute also celebrated festivals like Ganesh Utsav, Teacher's Day, Unity Day, Women's Day and Yoga Day.

TIMSR really promotes the environment of Tolerance and Harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Independence Day and Republic Day are celebrated with cheerfulness and patriotic passion at TIMSR in a festive way every year. The ceremonies include the unfurling of the National Flag and singing of National Anthem and cutlural events.

TIMSR celebrates festivals & functions in institute because it is an integral part of learning & building a strong cultural belief amongstudents. The institute makes tremendous efforts in celebrating national & international days, events & festivals throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://timsrmumbai.in/samvedna2021.html
Any other relevant information	https://timsrmumbai.in/samvedna2021.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute makes efforts in celebrating the national and international days, events and festivals throughout the year. It is an integral part of learning and building a strong cultural belief among students.

TIMSR celebrates days of national importance like Republic Day, Independence Day etc. to promote responsibility towards the nation. Institute takes pride in its Social Responsibility Cell

- Samvedna which has taken initiatives to promote Universal, National and Human Values.

In academic year 2021-22, we celebrated the days like Teacher's Day, Mahatma Gandhi Jayanti, National Unity Day, Women's Day, International Yoga Day, Makar Sankranti, Diwali, Ganeshotsav, Garba evening, Christmas Republic day, Independence Day etc. The institute prides itself on providing a joyful working environment and a world class academic ambience in its journey to create mindful leaders.

The institute also believes that education will allow the students to bloom, blossom, giving them the right platform where they will work towards becoming responsible citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. KSA Approach in Teaching Learning

TIMSR is bridging the curriculum gap through its Knowledge-Skills-Attitude approach in teaching-learning which leads to the holistic development of the students.

TIMSR adopts the KSA approach in its delivery which is an essential ingredient for the holistic development of the students to enhance functional ability and employability. The pedagogy carries experiential and participative learning methodology and faculty members adopt unique instructional mechanism, KSA approach incorporated in every course. The attitude component is developed not only through courses but is interwoven with each course components' delivery, events and activities such as guest lectures and experiential learning programs.

2. Daily Mindfulness Session

As the business landscape is becoming complex day by day, it brings a lot of challenges to the professionals. Daily Mindfulness Sessions is aimed at preparing the students to face the VUCA world and to observe situations with the stable mindset and take decisions wisely.

The volatile environment often leads to stress and leaves even the best leaders physically and emotionally drained. Mindfulness is the psychological process of bringing one's attention to experiences occurring in the present moment, which can be developed through the practice of meditation and other physical and mental exercises.

https://www.timsrmumbai.in/dmstsap.html

File Description	Documents
Best practices in the Institutional website	https://www.timsrmumbai.in/dmstsap.html
Any other relevant information	https://timsrmumbai.in/mms-course.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institute mission statement focuses on mindful leaders- "To provide an enabling environment for nurturing mindful leaders and entrepreneurs." The institute has initiated green practice HTTC (Hourly Thought Traffic Control) to methodically incorporate the practice of mindfulness by making it a habit.

Implementation: TIMSR has introduced in its daily schedule 'Hourly Thought Traffic Control' – HTTC in which we sit still in erect posture in total silence for 60 seconds every hour like a detached observer of our thoughts that leads us to self-awareness. During this exercise, we remind ourselves and visualize our inner core values of knowledge (of 'I' the being), purity, love, peace, bliss, power and happiness. This enables us to look at every moment of life situations and people with a fresh perspective, thereby making us Mindful Leaders / Educators.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To involve global expert for faculty and student development, TIMSR has global partnership around the world with signed MOU with 13 universities and institutions worldwide.

In the context of the dynamic business environment and challenging scenario, we envisage involvement of experts from leading establishments to support and help us achieve higher benchmarks. Their involvement can be for various faculty members endeavours and to support students into being globally competitive.

2. Publishing research papers in Scopus indexed, Web of science and ABDC Journals: TIMSR has a supportive policy to encourage publications in leading journals, participation in conferences and proceedings, research conclaves, seminar etc. Institute is continuously raising the benchmark to Scopus indexed, Web of science and ABDC journals

3. Strengthen Industry Institute interaction: Being in the delivery of Business Management programmes and to be in sync with industry practices, TIMSR looks at strengthening industry institute ecosystem by various ways such as involvement of Industry professionals in curriculum development and delivery, placement preparedness, guest sessions, conclaves and seminars etc. Institute is strengthening the industry connects through endeavors in collaborative partnerships and MOUs with industry entities.